

ST. JAMES LUTHERAN CHURCH BOARD OF MINISTRY

Minutes: June 16th, 2011

The meeting of the Board of Ministry of St. James was held on Thursday, June 16, 2011; at 6:30 pm. President Jon Finseth called the meeting to order.

Present:

Sheri Doyle

Drew Eckmayer

Dave Engelke

Jon Finseth

Diane Fronek-*absent*

Mary Hinner-*absent*

David Polet-*absent*

Ed Schultz

Mark Smith

Pastor Kurt Billings

Pastor Peter Narum

Devotions: Pastor Kurt – Luke 6.

Minutes: The minutes of the meeting held on May 19, 2011, were reviewed. One correction to the *Pastor, staff and ministry team reports* was made. “Pastor Kurt was on vacation.” was changed to “Pastor Kurt was attending an educational seminar.”

Treasurer’s Report May 2011: Presented by Treasurer, Mark Smith:

For the month ending May 31, 2011 total receipts recorded were \$33,803.60 compared to a budget of \$32, 219.96. This resulted in a favorable variance of \$1,583.64. Total receipts for the year are \$189,712.38 compared to a budget of \$192,099.86 resulting in an unfavorable variance of (\$2,387.48). Total receipts last year at this time were \$171,478.74. Total expenditures on a year-to-date basis were \$205,703.26 compared to a budget of \$221,961.63 with a favorable variance of \$6,258.37. M/S/C There was discussion of taking the Preschool items out of the Statement of Activities so that it is not associated with the General Funds. Further discussion of taking the Schroeder Estate funds and moving them into the ELCA fund; which is separate from the endowment fund, was presented.

Pastor, staff and Ministry Team reports: Pastors’ reports were reviewed. Pastor Kurt: finalizing trips to Italy & New York; encouraging Kelly to take up more responsibilities in preparation for these trips.

Update on the Youth Education Coordinator (YEC) fundraising mailing: of the 326 letters sent, 31 were received back. For calendar year 2011 \$7,500 has been raised toward a target goal of \$10,000. For calendar year 2012 \$5,500 in pledges have been received (22-pledges total; cash not all received). The fund raising will continue for another month. Emphasis on the need for additional individual testimonies or appeals to further engage and educate the congregation of the importance of this position to a growing church was made.

125th anniversary Hymn Sing is fast approaching. The final 125th anniversary event will occur on October 8th or 9th and will be an October Fest theme. Former pastors will be invited back and a group picture will be taken.

Pastor Peter sees staying connected with the congregation as key and would like to explore other methods of using the internet/web-site to do this. References to OnTheCity.org were made as an example of such a tool successfully used by other congregations to bring groups together through a church network.

Items for attention:

Ministry Team Updates:

Building and Grounds

- Kitchen. A task force was organized to identify an outside consultant to advise on renovation costs and code requirements for a new stove and hood, fire suppressants, dishwasher and working arrangements and storage areas. With a plan and cost estimate in place WELCA can do fund raising. The task force is requesting of the BOM \$2,000 for initial planning with a consultant to begin. M/S/C
- Parking Lot. A summary of the four current bids for short-term maintenance was compiled and presented to the BOM. Further discussions suggested side-by-side bids showing cost variance between patching and re-surfacing would be more informative. Pastor Kurt stressed the 2nd or 3rd weekend in August as being ideal time to get the work underway with the least amount of impact on the congregation. Dave Engelke stressed he would talk to the Building and Grounds Ministry Team and draft a specific plan of repair for the parking lot and have each company re-bid on that specific plan.

Nominating Ministry Team:

Kurt notified BOM five members terms will be up at the end of this year. He needs to know who is willing to stay for another term and who will be leaving. Leaving members are to help identify a possible replacement.

Resource Ministry Team Proposal:

Would like to get response rate up to 20%.

Closing prayer: 8:55 pm.

Next meeting: July 21, 2011, 6:30 pm.

With there being no further business, M/S/C to adjourn the meeting.

Submitted by Drew Eckmayer in the absence of Mary Hinner, Secretary.